

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CORONA-NORCO CHAPTER 369
AND
THE CORONA-NORCO UNIFIED SCHOOL DISTRICT**

**Elimination of Office Assistant III and addition of Human Resources Technician
January 21, 2022**

This Memorandum of Understanding (MOU) is between the California School Employees Association and its Corona-Norco Chapter 369 (CSEA) and Corona-Norco Unified School District (District). The District has determined that there is a need for specialized and technical work around securing substitutes and tracking employee data.

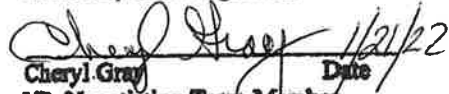
On January 21, 2022, the District met with and agreed to the follow:

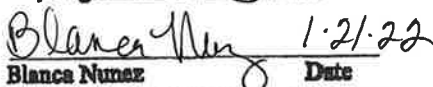
- District will permanently eliminate one (1) vacant Office Assistant III (Range 22) position from the bargaining unit.
 - a. The position is 12 months, 8 hours, and scheduled shift hours are Monday to Friday from 8:00 a.m. to 4:30 p.m.
- District will add one (1) Human Resource Technician (Range 27) position to the bargaining unit.
 - a. The position is 12 month, 8 hours, and scheduled shift hours are Monday to Friday from 7:00 a.m. to 3:30 p.m.
- The District agrees there will be no transferring of bargaining unit work, inside or outside the bargaining unit, nor shall the District use temporary, short-term, or substitute employees or volunteers to perform the work previously performed by Office Assistant III position.

This MOU is a tentative agreement and shall not be finalized until the completion of CSEA's policy 610 review process.

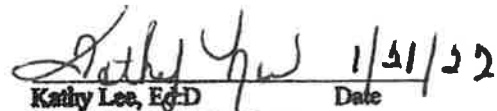
California School Employees Association
Corona-Norco Chapter 369


Lorena Lopez Date
President, Chief Negotiator


Cheryl Gray Date
VP, Negotiation Team Member


Blanca Nunez Date
Secretary, Negotiation Team Member

Corona-Norco Unified School District


Kathy Lee, Ed-D Date
Administrative Director, HR


Rufus Taylor Jr. Date
Assistant Principal


Petria Gonzales, Date
Assistant Principal